

# 2016 KOICA-Yonsei Master's Degree Program in Community Development Leadership

August 16, 2016 ~ December 21, 2017  
Wonju, Korea



Korea International Cooperation Agency



Yonsei University (Wonju Campus)

*\*Participants are strongly advised to thoroughly read and follow the provided instructions in the Program Information*

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The Korea International Cooperation Agency was founded as a government agency on April 1, 1991, to maximize the effectiveness of Korea's grant aid programs for developing countries by implementing the government's grant aid and technical cooperation programs.

In the past, development cooperation efforts were focused on meeting the Basic Human Needs (BHNs) of developing countries and on fostering their Human Resources Development (HRD).

However, the focus has now shifted to promoting sustainable development, strengthening partnerships with developing partners, and enhancing the local ownership of beneficiaries.

Additionally, global concerns such as the environment, poverty reduction, gender mainstreaming, and population have gained significant importance among donor countries.

Due to the continuously changing trends in development assistance efforts and practices, KOICA is striving to adapt to these changes by using its limited financial resources effectively on areas where Korea has a comparative advantage.

In particular, since Korea has the unique experience of developing from one of the poorest countries in the world to one of the most economically advanced, this knowhow is an invaluable asset that helps KOICA to efficiently support the sustainable socio-economic development of its partner countries.

## Korea's ODA Framework

Official Development Assistance (ODA) is composed of grants or concessional loans, which are provided to developing countries with the purpose of promoting economic development and welfare.

Korea's ODA is classified into three areas: 1) bilateral aid (grant aid & technical cooperation), 2) bilateral loans, and 3) financial subscriptions and contributions to international organizations (multilateral).

Bilateral aid is comprised of technical cooperation and various types of transfer (made in cash, goods or services) with no obligation for repayment, and is implemented by KOICA under the authority of the Ministry of Foreign Affairs in the Republic of Korea. Bilateral loans are provided on concessional terms under the name of the Economic Development Cooperation Fund (EDCF), implemented by the Export-Import Bank of Korea under the Ministry of Strategy and Finance. Multilateral assistance is delivered either as financial subscriptions or contributions to international organizations.



## **Korea's Experience and KOICA's Program for Human Resources Development**

Human Resource Development (HRD) has been the most important factor in Korea's escape from the vicious cycle of poverty and underdevelopment that had existed for many decades. With scant natural resources, HRD played a vital role in modern Korea's development. Clearly, Korea has emerged as an exemplary showcase of national development powered by human resources development.

From its own development experience, Korea came to fully recognize the significance of HRD, specifically in regards to Korea's collaboration with other developing countries. With much experience and know-how in HRD, Korea can contribute greatly to the international community by sharing its unique development experience with other nations.

Since its establishment in 1991, KOICA has supported a variety of international cooperation programs for HRD, mainly in project-type aid form focusing on education and vocational training with a focus in building a foundation for HRD.

The training program provides opportunities to individuals from developing countries to gain first-hand knowledge of Korea's development experience. The purpose of the program is to enable the participants to apply what they learned for the development of their home country or local community. Since 1991, KOICA has an accumulated sum of 58,916 participants who have enrolled in the program, and each year we invite approximately 5,000 participants under some 300 different courses. There are a wide range of topics covered in the training program, including administration, economic development, science and technology, information and communication technology, agriculture and health. In order to meet the changing needs of partner countries, KOICA always strives to renovate and improve its HRD programs.

## **Types of KOICA Training Programs**

KOICA offers five major types of training programs:

1. Country Training Program  
Tailored programs that are specifically designed for an individual partner country
2. Regular Training Program  
Programs that are open to any interested partner countries
3. Special Training Program  
Programs that are temporarily available owing to particular commitments of the Korean as well as partner governments
4. Joint Training Program  
Programs conducted in partnership with international organizations and other agencies
5. Scholarship Program  
Master's degree programs offered to individuals from partner countries

## **KOICA's Scholarship Program**

With a mission to nurture talented students from developing countries, KOICA invites high-caliber students from developing countries and helps them gain professional and systematic knowledge that will play a key role in their home country's development.

To accomplish this mission, KOICA has been operating master's degree courses with leading Korean universities in the fields of economics, trade, women's empowerment, rural development, etc.

In particular, this program has significantly strengthened the relationships between Korea and the students' home countries. Students, who have been given an opportunity to see Korea's experience in poverty reduction and socio-economic development, will gain a deeper understanding of Korea and contribute to the future social, political and economic ties between the two nations.

From 1997 to 2015, the program has assisted a total of 2,598 students through 141 courses. And as of 2015, 388 participants will participate in 19 master's degree programs at 19 Korean universities.

KOICA Scholarship Program is fully committed to the Millennium Development Goals (MDGs) and is determined to expand its efforts to nurture future talents from developing countries to promote their countries' sustainable economic growth and social development.

## Part II

## PROGRAM OVERVIEW

▣ **Program Title : Master's Degree Program in Community Development Leadership**

▣ **Duration**

- Stay duration: August 16, 2016 ~ December 21, 2017 (16 months of study in Korea)

*During their 16 months in Yonsei University, students are strongly recommended to complete their thesis.*

- Academic duration: September 2016 to February 2017 (18 months)

*In accordance to the university regulations, the diploma will be issued in February 2018.*

▣ **Degree : Master of community development**

▣ **Objectives**

- 1) To educate and train students as Saemaul Undong instructors to teach public officials, community leaders, and other social leaders in their home countries.
- 2) To equip students with the capabilities of designing and implementing new policies and programs in the context of national development policies through benchmarking Korea's Saemaul Undong experiences.
- 3) To make students more knowledgeable of scientific research methodology necessary to solve a diversity of problems existing in their government systems and rural communities.



▣ **Training Institute: Graduate School of Government, Business, and Entrepreneurship, Yonsei University Wonju Campus**

(<http://yonseigsgb.ac.kr>; <http://koica.yonsei.ac.kr>)

▣ **Number of Participants: 18**

▣ **Language: English (without translation)**

▣ **Accommodations: KOICA International Cooperation Center(ICC), Yonsei University Dormitory**

- **Fall semester : Single occupancy**

- Winter session, Spring semester

**: Double occupancy Canaan Farmers' School**

- **Summer session : Double occupancy**

▣ **To be studied:**

- To fully understand what Saemaul Undong is, like its meaning and nature, core values, driving forces, historical background, political and social context, implementation principles, major achievements, globalizing efforts, etc.
- To confirm the applicability of Saemaul Undong to the studentsudewn countries and to discuss and discover the ways of how to transfer it to their home countries.
- To improve the teaching capabilities of future instructors by providing them with the opportunity to learn how to design Saemaul Undong training and how to develop Saemaul Undong courses.
- To cultivate the capabilities of formulating, implementing, analyzing and evaluating community development policies, especially in linkage to national development.
- To learn change management in order to train leaders who will initiate the changes at the community level and to teach how to overcome any resistances to them.

## 1. APPLICATION ELIGIBILITY

Candidates should:

- Be a citizen of the country which has a cooperative relationship with KOICA.
- Be a government/municipality official or a researcher / an instructor in state institute working in his/her home country with a Bachelor's Degree or higher(**Private sector employees are not eligible**).
- Have a good command of both spoken and written English to take classes conducted entirely in English and to be able to write academic reports and theses in English.
- Be preferably under 40 years of age in good health, both physically and mentally, to complete the program.
- \* Pregnancy is regarded as a disqualifying condition for participation in this program.
- \* Having Tuberculosis or any kind of contagious disease is regarded as a disqualifying condition for participation in this program.
- Not be a person who has withdrawn from KOICA's scholarship program.
- \* Person belonging to the institution in which candidates submitted false documents and returned to his/her country arbitrarily in the middle of SP program cannot be applied
- Have not participated in KOICA's scholarship program or any of the Korean government's Scholarship Program before (Master's degree program).

## 2. ADMISSION PROCESS

Process	Dates
<b>Step 1.</b> Application Package Submission	Monday, February 29 <sup>th</sup> , 17:00 [Local time in Korea]
<b>Step 2.</b> On-site Interview (KOICA)	Tuesday, March 1 <sup>st</sup> – Monday, March 7th
<b>Step 3.</b> 1 <sup>st</sup> Round Selection Process Document Screening	Tuesday, March 15 <sup>th</sup> – Thursday, March 31st
<b>Step 4.</b> 2 <sup>nd</sup> Round Selection Process Interview (University)	Monday, April 18th – Friday, April 29th
<b>Step 5.</b> Medical Check-up (local)	Monday, May 16th – Friday, June 17th
<b>Step 6.</b> Admissions Notification	Thursday, June 30th

※ The timeline in this table is based on local time in South Korea and subject to change.

### ► Post Admission

Arrival in Korea	Tuesday, August 16th
KOICA Orientation	Wednesday, August 17th
Yonsei Orientation	Monday, August 22nd
Class begins	Thursday, September 1st

#### (1) application package submission

- Applicants for the program have to apply via the Korea International Cooperation Agency (KOICA). For the 1<sup>st</sup> Selection process, applicants will be screened and selected by the KOICA selection committee based on the selection standard provided by KOICA and university, and recommend best applicants for the next selection process. The documents of the selected applicants will be forwarded to university office.
- Prepare all required documents for your admission package and fill out the 'Document Checklist'. Check whether all information is correct.
- Submit the application package (including both University and KOICA application forms and other required documents) to the regional KOICA office or Korean Embassy (if KOICA office is unavailable) by the submission date.

## **(2) on-site interview (koica/Embassy)**

- Participate in an on-site interview by KOICA regional office or Korean Embassy. If an applicant lives in a country where the KOICA regional office/Embassy does not exist or lives far from the capital city, he/she can be interviewed by phone after consulting with the KOICA regional office/Embassy.

## **(3) 1<sup>st</sup> Round : Document screening**

- Documents of the applicants who nominated by the regional KOICA office or Korean Embassy (if KOICA office is unavailable) will be screened and evaluated by the University. The University will assess the education and work experiences of the applicants based on their submitted documents. The University will also look into whether or not the applicants properly prepared the required documents.
- Application package as well as the on-site interview result will be thoroughly reviewed by the University.
- Every component included in the application package such as the reputation of undergraduate school, undergraduate GPA, English proficiency, current affiliation, working experience will be evenly evaluated.
- The result for the 1st round selection will be announced to the applicants and KOICA respectively.

## **(4) 2nd round : Interview (university)**

- An opportunity for a phone (or Skype) interview will be given only to those who pass through the 1st selection document screening successfully.
- The place and time for the interview will be determined by KOICA and university. The phone interview will be conducted in English. Main purpose of Phone Interview is to evaluate applicants' GPA, English proficiency, current listening level required to successfully complete the Master's Degree Program of university. The applicants' interview will be conducted in English. Main purpose of Phone Interview is to evaluate applicants' GPA.
- Details of the interview including the interviewee list will be sent to the regional KOICA offices and interview arrangements will be made respectively.
- The phone interview schedule will be notified individually by the regional KOICA offices or Korean embassy with a 2~3-day notice in advance.

## **(5) MEDICAL CHECK-UP (LOCAL)**

- Applicants who successfully pass the 2nd round need to receive an additional medical check-up at the local hospital “designate by KOICA”. The hospital reservation and related information will be notified to the applicants individually by an organization responsible for arranging check-up schedule (TBD). Medical check-up fees will be fully covered by KOICA but the transportation fee has to be covered by the applicants themselves (please remember that transportation and accommodation fees will NOT be reimbursed).
- The medical check-up results will identify the applicants' health conditions, and KOICA will verify factors that hamper the completion of the scholarship program. The final acceptance of the program will be confirmed after the medical check-up results are examined.
- Upon request, individual medical check-up results can be provided by the KOICA program manager of KOICA HQ at least two weeks after the completion of medical check-up.
- The status as the participant for KOICA SP will be finalized and the acceptance for the program will be confirmed after medical check-up.

## **(6) Admissions Notification**

- Admissions results will be notified to the regional KOICA offices or Korean embassy. Registration instructions, course registration and other necessary steps will be guided to individuals.

### 3. REQUIRED DOCUMENTS

- ① KOICA application form
- ② Other Documents
  - Application for Admission (must use the university's form)
  - Personal Statement (must use the university's form)
  - Two Letters of Recommendation(must use the university's form)
  - Bachelor's Transcript(s) (undergraduate grades/marks)
  - Certified copy of a Bachelor's degree diploma
  - Two passport photos (3cm x 4cm)
  - Employment verification (if available)
  - Evidence of English Competency (ex. TOEFL score) in the case of applicants whose mother tongue is not English (if available)
- ※ All documents (Diplomas, Transcripts, Statement of Purpose, Recommendation Letters, etc.) must be original and in English.
- ※ Please refer to the following site for further information:  
<http://koica.yonsei.ac.kr>

#### \* Important Notes for All Applicants:

1. All forms should be **typed in English** and all the supporting documents should be **in English**. Documents in any other language should be accompanied by a notarized English translation.
2. Original documents should be submitted. Should they be unavailable, however, copies must be authenticated by the originating institution before they are submitted.
3. If any of the submitted materials contain false information, admission will be rescinded.
4. Applicants whose forms and supporting documents are incomplete or unsatisfactory will be disqualified from the admission process.

5. Applicants should take full responsibility for any disadvantage due to mistakes or omissions on the application.

**Part IV****PROGRAM CONTENTS****1. ACADEMIC SCHEDULE**

<b>Date</b>	<b>Contents</b>	<b>Place</b>
Aug. 16, 2016	Arrival, Medical Check-up and KOICA Orientation	KOICA
Aug. 19 ~ 31, 2016	Arrival at Yonsei and Orientation Session	Yonsei Univ.
Sept. 1 ~ Dec. 21, 2016	Fall Semester	Yonsei Univ.
Dec. 26, 2016~Feb 3, 2017	Winter Session	Yonsei Univ.
Mar. 2 ~ June. 21, 2017	Spring Semester	Yonsei Univ.
June. 26~ Aug. 4, 2017	Summer Session	Canaan Farmers' School(Wonju)
Sept. 1 ~ Dec. 21, 2017	Fall Semester	Yonsei Univ.
Dec. 12, 2017	Graduation Ceremony	Yonsei Univ.
Dec. 21, 2017	Departure from Korea	Yonsei Univ.
August, 2018	Master Diploma will be sent	Home Country

\* The above schedule is subject to change.

\*\* A detailed Program Schedule will be provided upon arrival.



## 2. ORIENTATION

### A. KOICA ORIENTATION

When you arrive, there will be an orientation for 2-3 days for KOICA's Scholarship Program at the KOICA International Cooperation Center (ICC). The orientation aims to provide participants with useful information on the program as well as general information on living in Korea necessary for your stay. Usually, the orientation is composed of two parts: KOICA's welcoming session and a medical check-up. The order of each part is subject to change.

Session	Date	Contents
Arrival	2016-08-16	Arrival in Korea
KOICA Orientation	2016-08-17	KOICA's welcoming session
Medical Check-up	2016-08-18	Medical Check-up

#### • KOICA's welcoming session

In the first part of the orientation, you will have a welcoming session which includes KOICA's welcoming reception, an introduction of KOICA and a course outline. Through this session, you can have an overview of the Scholarship Program. Lectures about Korean culture, as well as general information regarding daily life in Korea, will also be delivered in this session.

#### • medical check-up

KOICA will implement a medical check-up after each participant's arrival in Korea to assure their health condition. After the medical check-up, KOICA will officially accept each participant as a KOICA trainee for the program. If any case which may hamper the scholarship in Korea is found in the medical check-up, the participant will be required to return home.

## **B. YONSEI ORIENTATION**

Before the academic year begins, Yonsei University will offer a 9-10 day intensive orientation. The orientation is prepared to ensure students to adjust themselves successfully to the program, and includes information about the Program, Yonsei University, its Wonju campus, the Graduate School of Government, Business, and Entrepreneurship, and the city of Wonju.

It also gives students special lectures on the topics that much concern them, such as Korean history and culture, Korean society and Yonsei University's contributions to it, and the ethics, values, and norms the international students should know and keep during their stay on the university campus.

During the orientation session, students will have a chance to talk with the Dean of the Graduate School, the Program Director and Assistant Directors, other faculty and staff, and some undergraduate students.

During the orientation, students will also learn survival Korean language for a few hours. It will include the tours to major campus facilities and major sites in the city of Wonju.

### **3. CURRICULUM**

#### **A. Program Background**

The Republic of Korea, once among the poorest countries in the world until the 1960's successfully overcame poverty to become one of the donor countries. Korea has achieved great economic growth and democracy as well. Now she is at the leading edge in the development and use of information and communication technologies.

Saemaul Undong is one of the symbols of Korea's development. It represents a strong social movement that transformed her rural communities during 1970's. It brought about increases in the revenues of rural families and reductions in the income gap between the urban and rural residents. Saemaul Undong also had significant implications because it was quite successful in making government exercise leadership through mobilizing support for rural people to become more active and participative in changing their living conditions and solving their own community problems.

This program focuses on the training of future Saemaul Undong instructors who will then educate their countries' government, social, and community leaders. It also aims at educating policy specialists who develop and implement community development policies in the context of national development based on the lessons from Saemaul Undong of Korea.

In order to develop these types of human resources, this program offers diverse interdisciplinary courses which provide students with opportunities to learn theoretical backgrounds, best practices, implementing issues, and success cases in relation to community development in general and Saemaul Undong in particular.

The program curriculum was designed with the following intentions. Fall and spring semester and winter session focus on the theory learning. Summer session concentrates more on the application of Saemaul Undong spirit and principles in the daily life as well as its implementation with Korean village people near Canaan Farmers' School. Fall semester of the second year will ask students to think over what they should do to apply Saemul Undong to their own communities and societies.

## B. Regular Semesters and Sessions

The program is run for three regular semesters, plus two summer/winter sessions: from fall semester of 2016 to fall semester of 2017, as shown in the table below.

Semester	Total Credits (46)	Place	Duration
Fall Semester 2016	12 credits	Yonsei University	16 weeks
Winter Session 2016	10 credits	Yonsei University	6 weeks
Spring Semester 2017	12 credits	Yonsei University	16 weeks
Summer Session 2017	6 credits	Canaan Farmers' School	6 weeks
Fall Semester 2017	6 credits	Yonsei University	16 weeks
Spring Semester 2018	0 credit	<i>Home Country</i>	16 weeks

Therefore, students should complete all their course requirements and thesis for graduation by the fall semester of 2017 within 16 months. When they succeed in completing all graduation requirements, they will receive the master diploma in August, 2018 because the Korean Education Law only allows issuance of a graduation certificate after 18 months have passed (that is, in the fourth semester). So, the spring semester of 2018 in the above table is only to meet the requirements of Korean government's Education Law.

Regular semesters (fall and spring) consist of 16 weeks, and students normally take 12 credits in each semester. During the semesters, all classes will be open at Yonsei University Wonju campus except for the summer session 2017.

During the summer session, classes will be open at the Canaan Farmers' School (see the details of this institution on Part V), one of the affiliated institutions for this program. All students will stay at the dormitory of the Canaan Farmers' School for 6 weeks when they have classes there. The standard daily schedule at the Canaan Farmers' School during the semester is as shown in the table below

Canaan Farmers' School Standard Daily Schedule

Time	Schedule
05:00~06:00	Morning roll call/ Exercise
08:00	Breakfast
09:30~12:30	Lecture/ Discussion
13:00	Lunch
14:00~17:00	Lecture/Practices/Reflection
18:00	Dinner
21:30	Evening Roll Call
22:00	Bedtime

Students must complete all semesters and sessions provided by the program during their study period in Korea. When students want to take some break between semesters, they can only take a break after the summer and winter sessions when no academic activities are going on.

## C. Curriculum

Semester/ Session	Courses
Fall Semester 2016	<ul style="list-style-type: none"> <li>- National Development and Saemaul Undong</li> <li>- Global Poverty &amp; Economic Development</li> <li>- Colloquium in Project Management</li> <li>- Korean Development Experiences and Lessons</li> <li>- Community Research Methodology</li> <li>- Korean Language and Culture (I)</li> </ul>
Winter Session 2016	<ul style="list-style-type: none"> <li>- Saemaul Planning and Management</li> <li>- Environment and Sustainable Rural Community in Post-MDG</li> <li>- Community Capacity Building and Governance</li> <li>- How to Write Thesis</li> </ul>
Spring Semester 2017	<ul style="list-style-type: none"> <li>- Financing for Community Development</li> <li>- ICT Use and Community Development</li> <li>- Health and Community Development</li> <li>- Agriculture Processing &amp; Marketing</li> <li>- Saemaul Organizing and Leadership Practices</li> <li>- Korean Language and Culture (II)</li> </ul>
Summer Session 2017	<ul style="list-style-type: none"> <li>- Appropriate Farming Technology and Practices</li> <li>- Organic Farming on Livestock and Crop Practices</li> </ul>
Fall Semester 2017	<ul style="list-style-type: none"> <li>- Seminar on Community Development</li> <li>- Intensive Independent Study</li> </ul>
Spring Semester 2018	<ul style="list-style-type: none"> <li>- Master's Thesis</li> </ul>

- \* Only several selected courses will be offered in each semester and session. Some courses may not be offered due to instructor unavailability, and new ones be added according to the students' needs.

- Most of the courses basically have three credits and three hour classes. But there are exceptional ones like “How to Write Master Thesis”(1 credit) and “Korean Language and Culture”(0 credit) and “Thesis”(0 credit).
- Graduation Requirement: For graduation with a Master’s degree, all students must complete all requirement courses and a minimum of 46 credits. In addition to the course completion, they must complete writing their thesis within the given academic schedule. They will need to pass comprehensive exams to obtain the qualification to write the thesis.
- Thesis Writing: It is strongly recommended for all students to complete their master’s thesis before returning home. In Fall Semester of 2017, students will have enough time to work on their thesis. Detailed information about thesis writing will be provided later on.
- English is the medium of instruction. Not only course work but all academic affairs will be conducted in English.
- Courses are designed to ensure that students gain practical expertise. Participatory teaching methods will be fully utilized. Diverse methods such as lecture and discussion, presentation and debate, simulation and case studies will be employed to enhance student’s problem-solving abilities.

## 4. EXTRACURRICULAR ACTIVITIES (TENTATIVE)

Extracurricular activities are offered during the whole study period. Study visits, field trips, industrial and cultural site tours and other extracurricular activities will be as follows:

### - Study visits to public service organizations:

- . Korea Saemaul Undong Center (or National Council of Saemaul Undong Movement) (<http://www.saemaul.co.kr>)
- . Cheongdo The birthplace of Saemaul Movement (<http://www.xn--hz2bq6b65fza514fdzd.kr/>)
- . Rural Development Administration (<http://www.rda.go.kr>)
- . Highland Agriculture Research Center (<http://www.nics.go.kr/english>)
- . Gwangwon Province Government (<http://www.provin.gangwon.kr>)
- . Wonju Cooperative Movement ([www.wjcoop.or.kr](http://www.wjcoop.or.kr))
- . Agriculture Technology Center in Wonju

### - Other social and cultural programs:

- . Home Visiting Program
- . Sports Day
- . International Cultural Night
- . Music Concert Series
- . Global Tutoring Program



## 1. GENERAL INFORMATION

### 1) About Yonsei University

Being the oldest private university in Korea, Yonsei University was first established in 1885 by Christian missionaries. Its mission is to educate leaders who will contribute to mankind in the spirit of “truth and freedom.” Around 300,000 Yonsei alumni who take this calling to heart can be found manifesting this proud spirit from leadership positions around the world.

Yonsei’s main campus is ensconced in a spacious, picturesque and natural setting located minutes away from the economic, political, and cultural centers of Seoul’s metropolitan downtown. Yonsei has more than 4,800 eminent faculty members who are conducting cutting-edge research across all academic disciplines. There are 21 graduate schools, 22 colleges and 131 subsidiary institutions hosting a selective pool of students from around the world.

### 2) About Wonju Campus



Yonsei University Wonju Campus was founded in 1977 as a second campus to Seoul campus. As of 2014, the campus has 8,092 undergraduates, 1,059 graduate students and 1,006 faculty members in 35 academic departments. The city of Wonju is located in Gangwon province, and about 60 miles east of Seoul. The 500-

acre campus is surrounded by a dense forest and a beautiful lake, while featuring highly-equipped facilities, great cultural diversity and a cosmopolitan atmosphere.

### **3) About Graduate School**

The Graduate School of Government, Business, and Entrepreneurship researches and teaches theories and practices in the changing society under Yonsei's founding principles of truth and freedom. It was established in March 1990 to contribute to social development by nurturing talents with leadership, creativity, and capability. The graduate school targets students who aspire to systematically and effectively study the new area of middle managers from all sectors. There are six more majors (all Korean) in addition to this Program: economics and trade, business administration, public administration, educational administration, political science, and international welfare. The graduates are actively working in all corners of Korean society utilizing their capabilities that have been nurtured throughout its master program.

In addition, in order to meet the trends such as democratization, localization, and globalization, Yonsei developed a course for high-level executives based on its experience and strength in education. Around 1, 100 students completed the short-term executive course over 23 rounds to improve their leadership and capabilities. In September 2011, the graduate school opened a new Master's Degree Program on Rural Society Leadership Development for Global Poverty Reduction as a special program for government officials who will play major roles in overcoming poverty in developing countries in the financial support of KOICA. Now this Master's degree program on community development leadership is an extension of former program and on Saemaul Undong. By transferring knowledge of Saemaul Undong to the future instructors and policy makers from developing countries, this program will be expected to contribute to the sustainable development of their own countries.

#### **4) Canaan Farmers' School**

Aiming to produce model communities of poverty eradication based on mindset transformation and to raise leaders who would practice and live out the changed mindset, the Canaan Farmers' School movement has played a crucial role since its establishment in 1931. It taught national pride to the Korea public, stimulating them to work for poverty eradication through agriculture. The movement later evolved into a social movement, encompassing every aspect of life, especially through practical vocational training. It was also adapted as the role model for New Village Movement (Saemaul Undong) education. Now, ten overseas branches of the Canaan Farmers' School have been set up around the world.

The education of Canaan Farmers' School focuses on the changes in trainees' mindset, attitude and lifestyle. In this regard, its education goes on very strong and demands more disciplined way of living of trainees

## **2. ACCOMODATIONS**

### **1) Housing Services**

Participants will be housed at an on-campus dormitory, Maeji dormitory. Each student will be assigned to a single room. Depending upon the demands for dormitory, two students may be assigned to a single room during a certain semester or session.

## 2) Facilities (<http://maeji.yonsei.ac.kr/~mjdorm/>)



Bedroom



Study Room



Seminar Room



Computer Lab



Prayer Room



Lounge 1



Shower Room



Washroom



Lounge 2

- The room is furnished with a bed, desk, closet, mattress and cover (excluding bedding), small refrigerator, air conditioner, shoe rack, bookshelf, wired LAN, etc. Shower facilities and flush toilet are shared with students on each floor.
- \* individual bedding (blanket, pillow) should be either brought from home or be purchased upon arrival at the university.

- There is no kitchen in the dormitory, but each floor has a lounge with a microwave oven for heating food
- Janitor will keep guarding over the building. The dormitory does not allow students to leave the building after 12 a.m. and enter until 5am.
- Monthly rent will be paid by Yonsei University in cooperation with the KOICA.

### 3. OTHER INFORMATION

#### 1) University Library

Main library of Wonju campus (<http://wlib.yonsei.ac.kr>):

The main library of Yonsei University Wonju campus is located at the center of the university.

- The library does not open on Sunday.
- The Study Room at basement (B1) is opened 24 hours a day throughout the year
- In the periodical room, you can read books, journals, and newspapers. You can also browse the CD-Rom titles and get access to the Internet to search for information you need.

Area	Hour-weekdays	Saturday
Seminar Rooms (1F) Seminar Rooms (4F) Room for Private Laptops	06:00~23:00	06:00~23:00
Others (Periodical room, Multimedia room, etc.)	09:00~22:00	09:00~13:00

More detailed information on the Main Library, please visit  
<http://wlib.yonsei.ac.kr/main/main.do?sLang=en>

## **2) International Students Offices**

### **International education center (<http://yiec.yonsei.ac.kr>):**

- Coordinates study programs abroad with sister universities in the world and assists incoming and outgoing exchange students.
- Provides service for international scholars and students

Room 314, Yonsei Plaza

(Tel. +82-33-760-2727, E-Mail. [yiec@yonsei.ac.kr](mailto:yiec@yonsei.ac.kr))

### **Graduate School of Government, Business, and Entrepreneurship:**

(<http://yonsei.qsgb.ac.kr/main.php>)

- The Graduate School Office offers academic information and any other services for the students of the graduate school.

Room 305, Jeongui-Hall

(Tel. +82-33-760-2303, Fax. +82-33-760-4324)

### **Yonsei-KOICA Scholarship Program :**

(<http://koica.yonsei.ac.kr>)

- The Yonsei-KOICA Office offers academic information and any other services for the students of this Program.

Room 219, Jeongui-Hall

(Tel. +82-33-760-2479, Fax. +82-33-760-4324)

### 3) PC Labs on Campus

There are many PC labs on campus, where students can use computers for word processing, internet, and so on. In all the PC labs printers are available, but students are required to bring their paper for printing.

Building Name	Location	Building Name	Location
Jeongui Hall	Room 215	Chongsong Hall	Room 201
Student Reference Room	Room 339	Library	Internet Center(1F), Multimedia Room(2F)

### 4) Cafeteria

Cafeteria	Location	Hours	Food Served
Student Cafeteria I	2 <sup>nd</sup> Floor of Yonsei Plaza	7:30a.m.~10p.m.	Korean/Western meal
Student Cafeteria II	1 <sup>st</sup> Floor of Student Union Building	8a.m.~7p.m.	Korean/Western meal
Staff Restaurant	1st Floor of Faculty Residence Hall	8a.m.~7p.m.	Korean/Western meal
A-reum Sam	2nd Floor of Yonsei Plaza	9a.m.~9p.m.	Snacks, Noodles, Beverages
Food Court	1 <sup>st</sup> Floor of Student Union Building	9a.m.~8p.m.	Korean/Western meal

### 5) Lounge/Fitness

Facility	Location	Service
I-Lounge	4th Floor of Student Union Building	PC use, Coffee, Seminar Rooms
Fitness Center, Swimming Pool, Other Sports Facilities	1st Floor of Yonsei Sports Center	Weight training, Racquetball, Skin scuba training, etc.

## 6) Other

Facilities	Functions	Location
Dormitory Office	It assists students who reside in on-campus housing.	1st Floor, Chung Yon Dormitory
Sexual Harassment Counseling Center	Yonsei Sexual Harassment Counseling Center aims to minimize the damage caused by sexual harassment by promptly dealing with issues of sexual harassment that might occur on campus by providing counseling services.	Room 208, Student Union Building
Woori Bank	Students can open a bank account, deposit and withdraw cash and so on.	1st Floor, Yonsei Plaza
Post Office	Students can send airmail as well as postcards and parcels.	1st Floor, Yonsei Plaza
Travel Agency	Students can purchase train tickets and make a reservation for airline tickets to take a trip to major Korean cities and other countries.	1st Floor, Yonsei Plaza
Bookstore	Students can buy textbooks and other books.	1st Floor, Yonsei Plaza
Photocopy Room	Students can make a copy of any paper material.	1st Floor, Yonsei Plaza
ATM	Students can withdraw, deposit, and transfer money.	Yonsei Plaza, Student Union Building
Nu-ri Sam	It is a stationary & souvenir store.	1 <sup>st</sup> Floor, Yonsei Plaza
Laundry	Students can wash not only clothing but also bedding, shoes, etc.	1 <sup>st</sup> Floor Yonsei Plaza
Optician's	Students can buy glasses, frames, lens.	1 <sup>st</sup> Floor, Yonsei Plaza
Family Mart	It is a convenient store.	1 <sup>st</sup> Floor, Yonsei Plaza



## 4. HEALTH CARE

### 1) Health Care Center

For minor health problems such as cold or digestion, it is strongly recommended that students visit the health care center located on the third floor of the Student Union Building. The medical doctor and the nursing service are available during fixed hours. It also provides dental checking service.

Location	Student Union Building
Tel	033) 760-2641
Office Hours	09:00 a.m – 05:00 p.m

### 2) Wonju Severance Christian Hospital, Yonsei University

Yonsei University Wonju campus has the Wonju Severance Christian Hospital in the downtown area of the city of Wonju. It is a huge hospital with approximately 900 beds and provides total care of medical service.

For severe health problems or medical check-up, you can go to Wonju Severance Christian Hospital. We recommend you to visit the dormitory office or the GSGB office before going to the hospital. We will make a proper arrangement with the hospital for you.

Available Services	<ul style="list-style-type: none"><li>• Appointment</li><li>• 1:1 care for outpatients</li><li>• English Bill &amp; Certificate Issue Service</li><li>• Inpatient &amp; ER patient coordinators</li><li>• Medical Check-up</li></ul>
Contact Info	<ul style="list-style-type: none"><li>• Tel: +82-33-741-0114</li><li>• Homepage: <a href="http://wch.or.kr">http://wch.or.kr</a></li></ul>

#### ※ Korea's prescription law

Korea's prescription law, which separates dispensary from medical practice, requires patients to receive a doctor's prescription and submit it to a pharmacist who prepares the medicine. Pharmacies are usually located near hospitals, so it is easy to find them

## 1. TRAVEL TO KOREA

KOICA arranges and pays for the participants' round trip to Korea. The participant is to travel by the most direct route between the Incheon International Airport and a main international airport in the participant's home country. KOICA will cover economy class, round-trip airfare.

If a participant wants to change the flight itineraries, they should pay the additional airfare. The participant is responsible for the issuance of an appropriate visa (which must be the 'Study Abroad Visa [D-2]) necessary for this Scholarship Program. Should the participant be unable to get the appropriate visa before the date of entrance, KOICA is unable to provide any assistance and, if it proves necessary, participants may have to return to their respective countries to get the visa issued at their own expense.

## 2. EXPENSES FOR STUDY AND LIVING

The following expenses will be covered by KOICA during the participant's stay in Korea.

- Tuition fee
- Accommodation (the dormitory of a training institute)
- Living allowance: KRW 999,000 per month (Subject to change)
- Study visit during the program
- A medical checkup after entrance
- Overseas travel insurance

In addition, participants may be invited to a special event organized by KOICA with the aim of promoting friendship among each other and understanding about Korea during the program.

### 3. INSURANCE

During the program participants will be covered by the “New group accident insurance (2)”. The insurance covers expenses for medical treatment and hospital care caused by diseases or accidents within the scope and limit of insurance coverage. Participants should first pay by themselves and then be reimbursed for the expenses later, on the condition that the case falls under the coverage of the insurance.

#### **Limits of Coverage (subject to change)**

- Death or Permanent Disability by Accident: KRW 100 million
- Medical Expenses by Accident: KRW 50 million
- Medical Expenses by Disease: KRW 50 million (추가)
- Death by Disease: KRW 100 million
- Liability: KRW 10 million (deductible: KRW 200,000)

#### **Main Scope of Coverage**

- Death or Permanent Disability by Accident & Death by Disease: The insurance shall pay the insurance money up to the above limit.
- Medical Expenses by Disease and Accident: The insurance shall cover the medical expenses at actual cost within the limit of the medical insurance subscription amount per case (for details, refer to the insurance policy)
- Medical check-up at the participant’s option and the fee for a medical certificate and diseases caused by pre-existing medical conditions, etc. are not covered by the insurance.

※ *The insurance coverage is limited to the treatment incurred within Korea.*

**Deductibles (Insured persons are responsible for deductibles, as described below.)**

Maximum Coverage Limit per Day

Outpatient services: KRW 250,000

Medicine: KRW 50,000

·Deductible per day (outpatient)

Clinic: KRW 10,000

Hospital: KRW 15,000

University hospital, level 3 hospital: KRW 20,000

·Deductible per day (medicine): KRW 8,000

·Dentistry and Oriental (Chinese) medicine: Uninsured items and prosthetic dentistry

·Hospital treatment

The beneficiary is responsible for 10% of the costs.

·Orthopedics

Equipment and consumables (e.g., wristbands and cast shoes)

·Fees for issue of certificates

·In the case of uninsured items and material costs, a detailed statement must be submitted.

·Receipts from medical institutions or pharmacies must be submitted. Credit card receipts will not be accepted.

### **Procedures, Services and Diseases Not Covered by the Insurance**

- 1) Medical check-up, vaccination, nutritional supplements, and tonic medicines
- 2) Mental disease and behavior disorder
- 3) Dental care  
*※ To receive dental care, prior consultation with the coordinator of KOICA is required.*
- 4) Congenital cerebropathy
- 5) Herbal remedies
- 6) Obesity
- 7) Urinary diseases: Hematuria and urinary incontinence
- 8) Diseases of the rectum and anus
- 9) Tiredness and fatigue
- 10) Freckles, hirsutism, atrichia, canities, mole, wart, pimple, and skin ailments such as hair loss due to aging
- 11) Medical expenses caused by treatments for enhancing appearance (e.g., double-eyelid surgery)
- 12) Costs that are not related to treatments and medical check-up costs that are not related to a doctor's diagnosis.
- 13) Diseases that participants already had before arrival in Korea

## **1. PARTICIPANT'S RESPONSIBILITIES**

Participants are required:

- To take up the scholarship in the academic year for which it is offered (deferral is not allowed)
- To follow the training program to the best of their ability and abide by the rules of the training institute and KOICA
- To reside in the accommodation designated by the training institute for the duration of the course except for holidays or temporary leave on the condition that the leave is reported to the university in advance.
- To maintain an appropriate study load and achieve satisfactory academic progress for the course. If the participant fails to attain certain grades required by the university, his or her status as a KOICA program participant may be suspended and, in some cases, participant will be required to return home. In that case, the participant will not be allowed to apply for the KOICA scholarship program again.
- To participate in all activities associated with the approved course of study including all lectures and tutorials, submit all work required for the course and sit for examinations unless approved otherwise by the training institute in advance
- To notify the academic advisor and the KU-KOICA office two weeks prior to the departure by submitting the "Request for temporary leave" document. The e-ticket should also be submitted when issued.
- To advise KOICA and the training institute of any personal or family circumstances such as health problems or family problems which may seriously affect their study

- To refrain from engaging in political activities or any form of employment for profit or gain
- To agree to KOICA collecting information concerning them and passing that information onto other relevant parties, if necessary
- To return to their home country upon completion of their training program
- Not to extend the length of their training program or stay for personal convenience; neither KOICA nor the university will provide any assistance and be responsible for an extension of their stay
- To either return to their original job post or remain employed in a field related to their degree for at least 3 years.
- To recommend not to purchase personal vehicles with their allowances provided by KOICA due to safety concerns and concentration on their studies.

## **2. WITHDRAWAL**

- In principle, a participant is **not** allowed to withdraw from the course at his or her own option once the course starts.
- A participant may withdraw with valid personal or relating to issues from one's home country' (such as health or work issues) when acceptable to KOICA. In this case, he/she is not allowed to re-apply for KOICA's scholarship program.
- If a participant fails to attain certain grades required by the training institute, he /she may be forced to withdraw and return home upon withdrawal. In this case, he/she is not allowed to re-apply for KOICA's scholarship program.
- The participant who withdraws must return to the training institute the living allowance he/she has already received for the remaining period from the date of departure from Korea.

### 3. TEMPORARY LEAVE

- Participants may take a temporary leave **during the school vacation** (to the participants' home country or for a trip abroad) under the condition that the trip does not affect their schoolwork and as long as they notify the university in advance.
- KOICA and the university will not pay the airfare for the trip **and his or her living allowance will be suspended from the day of departure to the day of return during temporary leave.**
- If the participant is found to have made an unreported temporary visit to his or her home country or traveled to other countries or **made a trip despite the university's disapproval**, he or she may be suspended from the KOICA scholarship.

### 4. ACCOMPANYING FAMILY

- As KOICA's Scholarship Program is a very intensive program which requires full commitment to and concentrated effort for study, **participants CAN NOT bring any family members.**
- KOICA does not provide any financial or other administrative support for the dependents of the participants.
- If a participant invites family members within the duration of one month, one must take a full responsibility related to their family members travel to and stay in Korea including administrative and financial support as well as legal matters in Korea. The participant is required to sign and submit the Written Pledge with supporting documents by acknowledging their responsibility and conditions of bringing their family members in Korea in advance. A copy of the Written Pledge is available at University Office..



## **5. OTHERS**

- KOICA will assume any responsibility only within the limit and scope of the insurance for participants.
- KOICA is not liable for any damage or loss of the participant's personal property.
- KOICA will not assume any responsibility for illness, injury, or death of the participants arising from extracurricular activities, willful misconduct, or undisclosed pre-existing medical conditions.
- If the participants violate any of the rules of KOICA and the training institute during their stay in Korea, their status as a KOICA program participant may be suspended.

**1. KOREA INTERNATIONAL COOPERATION AGENCY (KOICA)****· Program Manager: Ms. Hyungwon LEE**

Capacity Development Program Team

Capacity Development Department

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**Appendix.**

**[facebook.com/koica.icc](https://facebook.com/koica.icc)**

The Fellows' Facebook is a place for fellows to ask questions and write comments on KOICA fellowship programs. So, if you have questions regarding our program, please feel free to join our Facebook community.



**[twitter.com/koica.icc](https://twitter.com/koica.icc)**

Do you have a Twitter account? It seems everyone does these days. If you have a Twitter account, be sure to follow us @koica\_icc

