***ANNEX III:***

*Inception Report*

*(To be submitted with the Application Form)*

**All of the applicants** are required to prepare Inception Report on the following issues and submit it to JICA as an attachment of application by **October 11, 2024.** Inception Report should be type written in English on A4 size paper (21 cm x 29.5 cm) in single spacing at maximum of 10 pages.

**【Cover】**

**Inception Report**

**JICA Knowledge Co-Creation Program on**

**“Enhancing Access to Climate Finance**

**~Theory and Application for Practitioners~”**

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Country: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**【Contents】**

**Inception Report**

**< Main Body >**

**1. Name of the organization and organization chart:**

i) Brief description of your organization

ii) Role of your organization to cope with Climate Change, including activities relevant to the United Nations Framework Convention on Climate Change (UNFCCC).

iii) Your position and duty in your organization

iv) Brief description of your working experience

**2. Existing laws and regulations relevant to Climate Change sector :**

Please describe the current situation of existing laws and regulations relevant to Climate Change as well as listing them.

**3. Current situation and issues concerning Access to Climate Finance in your country:**

i) Current status of major finance sources that your country is investing domestically and receiving externally to implement climate mitigation and /or adaptation projects/programs

ii) List of climate change projects planned or currently implemented in your country (including ODA and list of projects developed with the support of GCF regional/country team and/or other sources of climate finance)

**4. Major constraints (institutional, technical, financial or legislative) for implementing the above-mentioned projects in line with the NDC and reasons.**

**5. Possible and feasible measures to overcome the above-mentioned constraints. Initial idea on theme and contents of proposal to the GCF**

Please describe one or two project ideas or concepts that you wish to develop into a GCP concept note during this training program. (Mitigation or Adaptation or Cross-cutting area?) Also, if you already discussed your ideas with your boss/colleagues, please describe their feedback too.

**【Remarks】**

**Only accepted participants** are required to prepare the presentation material for the Inception Report, based on the one submitted with the Application Form. The deadline is **November 22, 2024**.

The presentation material should be made by **MS PowerPoint with a maximum of 20 slides.** Participants are requested to make a presentation of Inception Report within 20 minutes per person at the beginning of the program in Core phase.