

Appendix 2 for Institute of Science Tokyo (東京科学大学)

		Form	Note	Deadline
Documents to be submitted: Application Documents <u>for JICA</u>				
1	Application Form for the Knowledge Co Creation Program for Long Term Participants (JICA Development Studies Program)	Appendix 1		By the end of September, 2025
2	Graduation certificate		Officially certified copies of the original. Written in English or accompanied with official translation.	
3	Academic transcript		Must contain all the grades earned at the university attended by the candidate. Officially certified copies of the original transcript. Written in English or accompanied with official translation in English.	
4	A copy of Passport or ID with photo		For checking nationality, name, sex, and date of birth.	
5	Two ( 2 ID photos (4cm × 3cm) pasted on application form (Original and copy)			
6	Health certificate		Must be taken within 6 months prior to the planned date of arrival to Japan and submitted with the Medical History form at a later date.	
Documents to be submitted: Application Documents <u>for Institute of Science Tokyo (IST) (Online application)</u>				
<a href="https://e-apply.jp/ds/tmdu-gs/">https://e-apply.jp/ds/tmdu-gs/</a>				
1	Application form *	Form 1	※Print out the Application form <b>after the application registration and send it by post.</b>	Online Application Registration Period and Documents Submission Period: October 2025  ※Please kindly refer to the latest schedule.  <a href="https://admissions.isct.ac.jp/en/013/graduate">https://admissions.isct.ac.jp/en/013/graduate</a>
2	Photo ID file		A photo of your upper body with nothing covering your head taken within three months of the application. Must be within 10 MB.	
3	Statement of Purpose and Objectives	Form 2	<a href="https://admissions.isct.ac.jp/en/013/graduate">https://admissions.isct.ac.jp/en/013/graduate</a>  Please download the form from the website. Describe your motivation to study public health, your focused research interest in the field of public health, and your career plans in public health upon completion of the program. This statement must be typewritten or written in block letters. Though there is no set limit, most statements are 1-2 pages, single-spaced. Upload the file as PDF.	
4	Recommendation Letters in Japanese or English *, (*1)(*2)		Required: A letter of reference from a senior member of the institution to which the applicant belongs. Desired: A letter of reference from a supervisor who knows you, the applicant, personally. <b>Please submit the letters with physical signatures.</b>	
5	Academic transcript *, (*1)(*2)		Official sealed academic transcript from university. Official academic transcript from graduate school attended (if applicable, required only for applicants who have graduated or expect to graduate from a master's or doctoral course).	
6	Certificate of completion or graduation*, (*1)(*2)		Certificate of (expected) graduation from university. Certificate of graduation or diploma showing completion (or expected completion) of a graduate course (if applicable, required only for applicants who have graduated or expect to graduate from a master's or doctoral course).	
7	Official record of English language proficiency (*2)	A photocopy of an official score report	Candidates need to submit an official score report from either Test of English as a Foreign Language Internet Based Test (TOEFL iBT) with a minimum score of 80 or International English Language Testing System (IELTS) with a minimum score of 6.5. ※Candidates whose nationality is from English-speaking countries do not need to submit an official score report from either TOEFL iBT or IELTS. ※Candidates who have graduated from a university or completed a master's program in English-speaking countries need not submit an official score report from either TOEFL iBT or IELTS.	
8	Regarding Entrance exam fee		If you are selected as a long-term trainee candidate, you will be asked "Are you applying through the JICA Knowledge Co-Creation Program for Long-Term Participants?" on the online application page. Please select ""Yes." <b>This will allow you to complete the application without having to pay the examination fee.</b>	
9	Official passport copy (*2)			
10	Residence card or entry visa (*2)		※Front + back, for international applicants who reside in Japan.	
11	Documentary proof of surname change		※Only if name on submitted documents differ from current surname. Copy of both sides of driver's license, residence records, family register, passport, or other form of ID.	
<b>IMPORTANT NOTICE REGARDING SUBMISSION OF DOCUMENTS:</b> - Documents marked with *(orange color cell) are required to be sent by registered express mail or courier. - The copies of the documents marked with (*1) will <u>NOT</u> be accepted. Only originals must be sent. After application registered, the original can be returned to the candidate if necessary. <u>Please put a note if they should be returned.</u> These documents will be sent to the address registered at the time of application. (Only when the documents marked (*1) cannot be reissued, those of <u>certified</u> copies are acceptable as well.) - Documents marked with (*2) must be uploaded as as PDF files (A4 sized colored scanned data) on the Online Application Website. 1) Application documents, once submitted, will not be returned for any reason. 2) All documents should be typed in English on paper of the same size (preferably A4). 3) If any of the above documents (1-11) are written in a language other than Japanese or English, English translations of each must be attached.				