



# Knowledge Co-Creation Program (Group & Region Focus)

## GENERAL INFORMATION ON INTERNATIONAL CRIMINAL INVESTIGATION

課題別研修「国際捜査」

**JFY 2023**

**NO. 202208180J001**

**Course Period: From February 4, 2024 to February 23, 2024**

This information pertains to one of the JICA Knowledge Co-Creation Program (Group & Region Focus) of the Japan International Cooperation Agency (JICA), which shall be implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both Governments.

'JICA Knowledge Co-Creation Program (KCCP)' as a New Start

In the Development Cooperation Charter which was released from the Japanese Cabinet on February 2015, it is clearly pointed out that *"In its development cooperation, Japan has maintained the spirit of jointly creating things that suit partner countries while respecting ownership, intentions and intrinsic characteristics of the country concerned based on a field-oriented approach through dialogue and collaboration. It has also maintained the approach of building reciprocal relationships with developing countries in which both sides learn from each other and grow and develop together."* We believe that this 'Knowledge Co-Creation Program' will serve as a center of mutual learning process.

# ***I. Concept***

## **Background**

International and trans-border crimes have been increasing and it is internationally recognized that for preventing crimes and keeping security in each country, it is becoming more important to form common understanding on concerned ordinances for international criminal investigation and to strengthen the ties of mutual international police cooperation. This program is designed to contribute to make this common understanding and strengthen international police cooperation, and has been conducted for several decades.

## **For what?**

This program firstly aims at providing an opportunity to identify the problems/challenges that the police organizations of participating countries are facing in the field of international criminal investigation and to observe how Japanese Police have worked in this field through a case study. This opportunity ultimately makes it possible for participants to consider how to change and improve their police activities for international criminal investigations and crime prevention, and to strengthen the ties of mutual international cooperation.

## **For whom?**

This program is offered to the central police agency of participating countries, and especially for middle ranking officials in charge of international criminal investigation or Mutual Legal Assistance in criminal matters. (see III-2 Nominee Qualifications)

## **How?**

Participants shall have opportunities to learn about the Japanese police force, including its organization, criminal investigative proceedings and activities for international criminal investigations. Participants will also have a site visit to observe activities of a prefectural police. Additionally, participants will have time to discuss their common challenges with other participants through the program. This makes them to identify challenges that their countries are facing in the field of international criminal investigation and to consider their activities to work on the challenges. At the end of the seminar, participants will make an action plan for solving the challenges and issues they are facing in international criminal investigation incorporating whatever lessons they have learned in Japan.

## ***II. Description***

- 1. Title(J-No.) : International Criminal Investigation (202208180J001)**
- 2. Course Period in JAPAN:**  
February 4, 2024 to February 23, 2024
- 3. Target Regions or Countries :**  
Bangladesh, Brazil, Egypt, Indonesia, Kyrgyz, Mali, Namibia, Nigeria, Philippines, Tajikistan, Viet Nam
- 4. Eligible / Target Organization:**  
This program is designed for the central police agency of participating countries.
- 5. Course Capacity (Upper limit of Participants) :**  
11 participants
- 6. Language to be used in this program:**  
English
- 7. Course Objective:**  
Participants identify the issues/points to be improved for better operation in international criminal investigation and investigative method in their country through acquiring knowledge on Japanese police system/organization and international criminal investigative activities.

## 8. Expected Module Output and Contents:

This program consists of the following components.

<b>(1) Preliminary Phase in a participant's home country</b> (December 2023 to January 2024) <i>Participating organizations make required preparation for the Program in the respective countries.</i>	
Expected Module Output	Activities
0. Participants come to realize the current situation and issues in their respective police organization prior to the training in Japan.	<p>To formulate a Country Report and submit it to JICA. To read thoroughly "POLICE OF JAPAN" before the start of the seminar at Research and Training Center for International Criminal Investigation and Police cooperation, National Police Academy (CICP).</p> <p>※"POLICE OF JAPAN" is posted to the following [URL] <a href="https://www.npa.go.jp/001.pdf">001.pdf (npa.go.jp)</a> In order to better understand the content of the lectures and site visits in Japan, you are required to read "POLICE OF JAPAN" in advance. You are also encouraged to recognize the basic differences of the police system and background between Japan and your home country, so that you might have constructive discussions during the course program in Japan.</p>

<b>(2) Core Phase in Japan</b> (February 4, 2024 to February 23, 2024) <i>Participants dispatched by the organizations attend the Program implemented in Japan.</i>		
Expected Module Output	Subjects/Agendas	Methodology
1. To understand and explain the systems recognized as effective functioning in the area of international criminal investigation in Japan.	(1) Outline of Japanese Police	Lecture
	(2) Criminal Investigation in Japan - Criminal Procedures in Japan - International Mutual Legal Assistance in criminal matters - ICPO - Case study - Community Police etc.	Lecture Case study Q&A Observation
2. To specifically describe the challenges and issues participants' police organization are facing in international criminal investigation and crime prevention measures.	(1) Presentation of the problems / challenges that the police organizations of participating countries are facing in the field of transnational criminal investigation	Presentation of participants' Country Report Group Discussion
	(2) Discussion on the above mentioned presentation and each lecture	Discussion
3. To formulate an Action Plan for solving the challenges and issues participants' respective organization are facing in international criminal investigation	(1) Formulation of Action Plan	Work
	(2) Presentation of Action Plan	Presentation

## 9. Expected Module Output and Contents:

This program consists of the following components. Details on each component are given below:

Expected Module Output	Subjects/Agendas	Methodology
To introduce the current situation and the problems related to criminal identification of the participating countries	(1) Country Report Presentation and Discussion - Sharing case studies of respective countries among participants	Presentation Discussion
To understand the system and technology of criminal identification and its operation as well as internal cooperation in Japanese Police	(1) System and technology of criminal identification in Japan - Fingerprint, Palm Print, Image Identification, DNA appraisal , and so on - Consideration of criminal justice procedure	Lecture
	(2) Operation of criminal Identification in Japan - Case study of criminal identification	Lecture
	(3) Institute of scientific investigation in national agency	Field visit
	(4) Prefectural police - Role of prefectural police - Case study of criminal identification - Institute of scientific investigation	Field visit
To be able to explain the methods and approaches to improve the criminal identification technologies and operations in each participant's organization based on the knowledge and experience gained during the course	(1) Formulation of Action Plan - Summary of learning in Japan (Group Work) - Action Plan after returning home (Individual Work)	Work
	(4) Action Plan Presentation and Discussion	Presentation Discussion

Note: The above contents are subject to change.

### **III. Conditions and Procedures for Application**

#### **1. Expectations for the Participating Organizations:**

- (1) This program is designed primarily for organizations that intend to address specific issues or problems identified in their operations. Applying organizations are expected to use the program for those specific purposes.
- (2) In this connection, applying organizations are expected to nominate the most qualified candidates to address the said issues or problems, carefully referring to the qualifications described in section III-2 below.
- (3) Applying organizations are also expected to be prepared to make use of knowledge acquired by the nominees for the said purpose.
- (4) Gender Equality and Women's Empowerment: Women are encouraged to apply for the program. JICA is committed to promoting gender equality and women's empowerment and provides equal opportunities for all applicants regardless of their sexual orientation or gender identity.

#### **2. Nominee Qualifications:**

Applying Organizations are expected to select nominee(s) who meet the following qualifications.

##### **(1) Current Duties:**

be an individual in charge of international criminal investigation or International Mutual Legal Assistance in criminal matters in the central police organization (excluding counterterrorism section),

##### **(2) Rank:**

In principle, be Chief Inspector (be equivalent to Captain of the Army) or in a higher position,

##### **(3) Age:**

be aged between 35 to 45 in principle,

##### **(4) Experience in the relevant field:**

have a 3-year or more career in the field of International Criminal Investigation or of International Mutual Legal Assistance in criminal matters,

##### **(5) Nomination:**

be nominated by their government in accordance with the procedure mentioned in III-3 below,

Not have participated in the same kind of seminar/course hosted by either National Police Agency of Japan or JICA in the past,

##### **(6) Language:**

have a sufficient command of English in speaking and writing,

##### **(7) Health:**

must be in good health to participate in the program in Japan. To reduce the risk of worsening symptoms associated with respiratory tract infection, please

honest to declare in the Medical History (QUESTIONNAIRE ON MEDICAL STATUS RESTRICTION of the application form) if you have been a patient of following illnesses; Hypertension / Diabetes / Cardiovascular illness / Heart failure / Chronic respiratory illness.

### 3. Required Documents for Application

(1) **Application Form:** The Application Form is available at the JICA office (or the Embassy of Japan).

(2) **Photocopy of passport:** to be submitted with the application form, if you process your passport which you will carry when entering Japan for this program. If not, you are requested to submit its photocopy as soon as you obtain it.

\*Photocopy should include the followings:

Name, Date of birth, Nationality, Sex, Passport number and Expire date.

(3) **ANNEX:** Attach ANNEX which specifies **your police rank (if not, military rank) and position (including bureau, department and section in your organization)**. Both should be typewritten and the latter should be attached to the former on application. Please be noted that this ANNEX is subject to consideration for the selection of participants. (Note: Applicant's position / responsibility must be clearly described for selection purposes.)

(4) **Chart of the Organization and the Police rank system:** Attach the chart of the organization which you belong to, and describe the rank system in your organization, both of which are also subject to selection.

**[Note] Please mark the applicant's position on the chart.**

### 4. Procedure for Application and Selection :

#### (1) Submission of the Application Documents:

Closing date for applications: Please inquire to the JICA office (or the Embassy of Japan).

\*After receiving applications, the JICA office (or the Embassy of Japan) will send them to the **JICA Center in JAPAN** by **December 11, 2023**

#### (2) Selection:

After receiving the documents through proper channels from your government, the JICA office (or the Embassy of Japan) will conduct screenings, and then forward the documents to JICA TOKYO in Japan. Selection will be made by JICA TOKYO in consultation with the National Police Agency of Japan. The applying organization with the best intention to utilize the opportunity of this program will be highly valued in the selection.

Qualifications of applicants who belong to the military or other military-related

organizations and/or who are enlisted in the military will be examined by the Government of Japan on a case-by-case basis, consistent with the Development Cooperation Charter of Japan, taking into consideration their duties, positions in the organization, and other relevant information in a comprehensive manner.

**(3) Notice of Acceptance:**

Notification of results will be made by the JICA office (or the Embassy of Japan) **not later than December 22, 2023**.

**5. Additional Document(s) to Be Submitted by Accepted Candidates:**

**Country Report** -- to be submitted by **January 20, 2024**

**Accepted participants** are required to prepare "Country Report" based on latest information on the police organization, its systems and especially the problems/challenges which the police of participating countries confront. A format for "Country Report" and an instruction about the report formulation will be sent to the accepted candidates at the same time with the acceptance letter.

**Conditions for Participation**

The participants of KCCP are required

- (1) to strictly observe the course schedule,
- (2) not to change the air ticket (and flight class and flight schedule arranged by JICA) and lodging by the participants themselves,
- (3) to understand that leaving Japan during the course period (to return to home country, etc.) is not allowed (except for programs longer than one year),
- (4) not to bring or invite any family members (except for programs longer than one year),
- (5) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of the course,
- (6) to observe the rules and regulations of the program implementing partners to provide the program or establishments,
- (7) not to engage in political activities, or any form of employment for profit,
- (8) to discontinue the program, should the participants violate the Japanese laws or JICA's regulations, or the participants commit illegal or immoral conduct, or get critical illness or serious injury and be considered unable to continue the course. The participants shall be responsible for paying any cost for treatment of the said health conditions except for the medical care stipulated in (3) of "5. Expenses", "IV. Administrative Arrangements",
- (9) to return the total amount or a part of the expenditure for the KCCP depending on the severity of such violation, should the participants violate the laws and ordinances,



- (10)**not to drive a car or motorbike, regardless of an international driving license possessed
- (11)**to observe the rules and regulations at the place of the participants' accommodation, and to refund allowances or other benefits paid by JICA in the case of a change in schedule.

## IV. Administrative Arrangements

### 1. Organizer:

(1) **Name:** JICA Tokyo Center (JICA TOKYO)

(2) **Contact:** Mr. Shimamura Taiichi ([tictip@jica.go.jp](mailto:tictip@jica.go.jp))

※Please include the course number “202208180J001” in the subject line of your e-mail

### 2. Implementing Partner:

(1) **Name:** Director for Criminal Identification, Criminal Affairs Bureau, National Police Agency (NPA)

(2) **URL:** [National Police Agency \(npa.go.jp\)](http://npa.go.jp)

(3) **Remark:** National Police Agency of Japan (NPA) is the competent authority to supervise and coordinate Prefectural Police activities. In Japan, each prefecture has its own police force and takes charge of maintaining its public peace and order, such as prevention, suppression, and investigation of crimes.

### 3. Travel to Japan:

(1) **Air Ticket:** The cost of a round-trip ticket between an international airport designated by JICA and Japan will be borne by JICA.

(2) **Travel Insurance:** Coverage is from time of arrival up to departure in Japan. Thus traveling time outside Japan will not be covered.

### 4. Accommodation in Japan:

JICA will arrange the following accommodations for the participants in Japan:

JICA Tokyo Center (JICA TOKYO)

Address: 2-49-5 Nishihara, Shibuya-ku, Tokyo 151-0066, Japan

TEL: 81-3-3485-7051 FAX: 81-3-3485-7654

(where “81” is the country code for Japan, and “3” is the local area code)

### 5. Expenses:

The following expenses in Japan will be provided by JICA

- (1) Allowances for meals, living expenses, outfits, and shipping and stopover.
- (2) Expenses for study tours (basically in the form of train tickets).
- (3) Medical care for participants who become ill after arriving in Japan (the costs related to pre-existing illness, pregnancy, or dental treatment are not included).
- (4) Expenses for program implementation, including materials.
- (5) For more details, please see “III. ALLOWANCES” of the brochure for participants titled “KENSU-IN GUIDEBOOK,” which will be given before departure for Japan.

\*Link to JICA HP (English/French/Spanish/Russian):

[https://www.jica.go.jp/english/our\\_work/types\\_of\\_assistance/tech/acceptance/raining/index.html](https://www.jica.go.jp/english/our_work/types_of_assistance/tech/acceptance/raining/index.html)

## 6. Pre-departure Orientation:

A pre-departure orientation will be held at respective country's JICA office (or the Japanese Embassy), to provide Participants with details on travel to Japan, conditions of the course, and other matters.

\*YouTube of "Knowledge Co-Creation Program and Life in Japan" and "Introduction of JICA Center" are viewable from the link below.

Image videos of 'Introduction of JICA Center (YouTube)' show the following information of JICA Centers: Location, Building, Entrance, Reception (Front desk), Lobby, Office, Accommodation (Room), Amenities (Hand dryer), Bathroom (Shower and Toilet), Toiletries, Restaurant, Laundry Room (Washing machine, Iron), ICT Room (Computer for participants), Clinic, Cash dispenser, Gym, Neighborhood

<b>Part I: Knowledge Co-Creation Program and Life in Japan</b>	
English ver.	<a href="https://www.youtube.com/watch?v=SLurfKugrEw">https://www.youtube.com/watch?v=SLurfKugrEw</a>
French ver.	<a href="https://www.youtube.com/watch?v=v2yU9ISYcTY">https://www.youtube.com/watch?v=v2yU9ISYcTY</a>
Spanish ver.	<a href="https://www.youtube.com/watch?v=m7l-WIQSDjl">https://www.youtube.com/watch?v=m7l-WIQSDjl</a>
Russian ver.	<a href="https://www.youtube.com/watch?v=P7_ujz37AQc">https://www.youtube.com/watch?v=P7_ujz37AQc</a>
Arabic ver.	<a href="https://www.youtube.com/watch?v=1iBQqdpXQb4">https://www.youtube.com/watch?v=1iBQqdpXQb4</a>
<b>Part II: Introduction of JICA Centers in Japan</b>	
JICA Tokyo	<a href="https://www.jica.go.jp/tokyo/english/office/index.html">https://www.jica.go.jp/tokyo/english/office/index.html</a>

## V. Other Information

1. The participants are requested to read thoroughly the brochure entitled "POLICE OF JAPAN" as the pre-departure assignment before you depart your home country.  
The Police of Japan gives a general overview of the policing activities in Japan. For obtaining the Police of Japan in electronic form, the participants are requested to access the following URL (Police of Japan 2021 [Full TEXT]) :  
[001.pdf \(npa.go.jp\)](#)  
※Police of Japan in paper form will be handed out to the participants upon arrival in Japan.
2. The participants who have successfully completed the seminar will be awarded certificates by JICA and National Police Agency (NPA).
3. The participants are requested to bring a copy of each country's newest domestic laws related to the following matters:
  - International investigative assistance;
  - Criminal Procedure
4. Dress code policy: The participants are requested to wear a suit and tie or other formal wear at the seminar. (No jeans or T-shirts will be allowed.) Unless there is any restriction within their police organizations, the participants are encouraged to bring their police uniforms (forage cap acceptable) to Japan for such functions as the opening ceremony, courtesy call to Police Chiefs and receptions.
5. The participants are encouraged to bring their own PCs to prepare the presentation on the challenges in participating countries and to write an Action Plan.
6. For the (long-distance) study tour in Japan, the participants should bring a separate small travel bag so they can leave behind a big suitcase at the accommodation in Tokyo.
7. Textbooks (including PowerPoints and handouts) containing "classified information" may not be distributed to participants in any form.

## **VI. ANNEX:**

### **International Criminal Investigation**

**(JFY 2023)**

Country:

NAME	RANK	TITLE OF HIS/HER JOB	NAME OF ORGANIZATION THE APPLICANT BELONGS TO (IN DETAIL)
(example) Mr. John Smith	SUPERINTENDE NT	Director	Metropolitan Police Department Criminal Investigation Bureau International Criminal Investigation Division

A related organization chart and a rank system chart:

\*Please attach both **a related organization chart and a rank system chart**. Also please specify your position (e.g., bureau, department, division) as in detail as possible. **And please mark applicant's position on the chart.**

## *For Your Reference*

### **JICA and Capacity Development**

The key concept underpinning JICA operations since its establishment in 1974 has been the conviction that “capacity development” is central to the socioeconomic development of any country, regardless of the specific operational scheme one may be undertaking, i.e. expert assignments, development projects, development study projects, training programs, JOCV programs, etc.

Within this wide range of programs, Training Programs have long occupied an important place in JICA operations. Conducted in Japan, they provide partner countries with opportunities to acquire practical knowledge accumulated in Japanese society. Participants dispatched by partner countries might find useful knowledge and re-create their own knowledge for enhancement of their own capacity or that of the organization and society to which they belong.

About 460 pre-organized programs cover a wide range of professional fields, ranging from education, health, infrastructure, energy, trade and finance, to agriculture, rural development, gender mainstreaming, and environmental protection. A variety of programs are being customized to address the specific needs of different target organizations, such as policy-making organizations, service provision organizations, as well as research and academic institutions. Some programs are organized to target a certain group of countries with similar developmental challenges.

### **Japanese Development Experience**

Japan was the first non-Western country to successfully modernize its society and industrialize its economy. At the core of this process, which started more than 140 years ago, was the “*adopt and adapt*” concept by which a wide range of appropriate skills and knowledge have been imported from developed countries; these skills and knowledge have been adapted and/or improved using local skills, knowledge and initiatives. They finally became internalized in Japanese society to suit its local needs and conditions.

From engineering technology to production management methods, most of the know-how that has enabled Japan to become what it is today has emanated from this “*adoption and adaptation*” process, which, of course, has been accompanied by countless failures and errors behind the success stories. We presume that such experiences, both successful and unsuccessful, will be useful to our partners who are trying to address the challenges currently faced by developing countries.

However, it is rather challenging to share with our partners this whole body of Japan’s developmental experience. This difficulty has to do, in part, with the challenge of explaining a body of “tacit knowledge,” a type of knowledge that cannot fully be expressed in words or numbers. Adding to this difficulty are the social and cultural systems of Japan that vastly differ from those of other Western industrialized countries, and hence still remain unfamiliar to many partner countries. Simply stated, coming to Japan might be one way of overcoming such a cultural gap.

JICA, therefore, would like to invite as many leaders of partner countries as possible to come and visit us, to mingle with the Japanese people, and witness the advantages as well as the disadvantages of Japanese systems, so that integration of their findings might help them reach their developmental objectives.



***CORRESPONDENCE***

For enquiries and further information, please contact the JICA office or the Embassy of Japan. Further, address correspondence to:

**JICA Tokyo Center (JICA TOKYO)**

**Address: 2-49-5 Nishihara, Shibuya-ku, Tokyo 151-0066, Japan**

**TEL: +81-3-3485-7051 FAX: +81-3-3485-9655**